



SOFTCOVER CHILDREN'S BOOK FORMATTING

A CHECKLIST

- Make the first page your front cover
- Add a blank page as your second page
- Write the book title and/or dedication on the third page
- Write your story
- Add a blank page as the page before last
- Make sure your book has an **EVEN** number of pages including the back cover
- Add your back cover
- Click on the **Spine** button and customise the spine